

**O.M. No. 15/4/2005-O.L. (S), dated 22.2.2005**

**Subject:—** Minimum Hindi Posts in Ministries/Departments/Offices.

All Ministries/Department's attention is invited towards Department of Personnel & Training O.M. No. 2/8/2001-PIC, Dt. 16.05.2001 under which each Department will chalk out a Annual Direct Recruitment Scheme which will be approved by Screening Committee. There is provision to constitute a Screening Committee in each Ministry/Department vide DOPT's above cited Office Memorandum. Accordingly, a Screening Committee is constituted in this Department also. In the meeting of Screening Committee held on 27.1.2005 following decision was taken:

"So far as minimum Hindi Posts are concerned respective Ministries/Departments/Offices may consider these posts in their respective Screening Committee meetings. These minimum posts are of utmost necessity for the implementation of Official Language policy of the Union, hence these should be saved from cut, as far as possible."

All Ministries/Departments are requested to consider filling up of minimum Hindi posts in their respective Screening Committee meetings and these posts should be saved from cut enforced vide DOPT's above Office Memorandum, as far as possible, since these posts have been created to meet out constitutional requirements for implementation of Official Language policy of the Union. This procedure should also be followed by Ministries/Departments for their attached/ subordinate offices including undertakings, banks and institutions.