

No. 15/3/2005-OL (S)
GOVERNMENT OF INDIA
MINISTRY OF HOME AFFAIRS
DEPARTMENT OF OFFICIAL LANGUAGE

***** 2nd floor, Lok Nayak Bhavan, Khan Market,
New Delhi, dated the 12th September, 2011

OFFICE-MEMORANDUM

Subject.: **Cadre review of the Central Secretariat Official Language Service (CSOLS).**

The cadre review proposal of the Central Secretariat Official Language Service (CSOLS) proposed by the Department of Official Language, Ministry of Home Affairs has been approved by the Department of Expenditure vide their ID No. 2(2)/ E.III Desk/2009, dated 29.07.2011 in view of stagnation prevailing in various grades of CSOLS. The Government have decided to increase the number of Group 'A' posts by 112 and upgrade 122 posts of Group 'B'. The following cadre structure with the number of posts has been finalized with the approval of the competent authority :-

S. No	Post and pay scale	Existing No. of posts	Approved No. of posts
(i)	(ii)	(iii)	(iv)
1	Director (PB-4+8700 GP)	18	18
2	Joint Director (PB-3+7600)	20	36 (+16)
3	Deputy Director (PB-3+6600)	33	85 (+52)
4	Assistant Director (PB-3+5400)	156	200 (+44)
5	Sr. Hindi Translator (PB-2+4600)	196	318 (+122)
6	Jr. Hindi Translator (PB-2+4200)	442	320 (-122)
	Total	865	977 (+112)

2. The resultant vacancies in all the grades will be filled up by promotion on the basis of seniority-cum-fitness with the approval of Department of Personnel and Training.
3. Order for allocating the revised cadre strength amongst the Ministries/ Departments/ Attached offices participating in CSOLS will be issued separately.
4. Notifications for carrying out corresponding amendments in the Recruitment Rules of CSOLS on the basis of the revised cadre strength will be issued separately.



(DHARM SINGH)

Under Secretary to the Government of India

To

All Ministries/ Departments/ Attached Offices participating in CSOLS.
(Joint Secretary in-charge of Administration)

Copy to

1. OSD to HM, North Block, New Delhi
2. PS to MOS (S), North Block, New Delhi
3. PPS to Secretary (OL)
4. JS (Pers), Deptt. of Expenditure, North Block, New Delhi
5. NIC, DOLA