

No 13035/01/2013- O.L(Policy)
Government of India
Ministry of Home Affairs
Department of Official Language

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NDCC II Bldg., B Wing, 4th Floor
Jai Singh Road, New Delhi-01
Dated the 16th February, 2016

OFFICE MEMORANDUM

Subject: Refixation of norms for the creation of Hindi posts for compliance/ implementation of the Official Language Policy of the Central Government in connection with Autonomous Bodies.

The norms for creation of minimum number of Hindi posts to ensure the implementation of the Official Language Policy of the Central Government were first circulated under this Department Office Memorandum No. 13035/3/80-OL(C) dated 27th April, 1981. These norms were revised and circulated vide O.M. No. 13035/3/88-OL(C) dated 5.4.1989. These norms were again and circulated revised vide Office Memorandum No. 13035/3/95-OL(PC) dated 22.7.2004.

2. After making partial amendment in the Office Memorandum No. 13035/3/95-OL(PC) dated 22.7.2004 these norms are fixed for Autonomous Bodies too. Therefore in the said O.M the "Autonomous Bodies" words are to be read in item No. 1.2 and 1.3 with Ministries/Departments and Attached/Subordinate /Autonomous Bodies for all purposes. Rest of the terms of the O.M. will be same.
3. This is issued with the approval of Ministry of Finance , Department of Expenditure Dy. No. 240339/2015-D.S (E.Coord.I) dated 19.1.2016.


(Dr. S.P. Shukla)
Joint Director (Policy)

To.

1. Joint Secretary (Administration) to all the Ministries/Departments with the request that the copies are to be circulated to attached/Subordinate Offices/PSUs/Autonomous Bodies of Government of India.
2. Director/Joint Director/Deputy Director/ Assistant Director of the Hindi Units of all the Ministries/Departments with the request that the copies of the O.M are to be

circulated to the Attached/Subordinate Offices/PSUs/Corporations/Autonomous Bodies.

3. President's Secretariat, New Delhi.
4. Vice President's Sectt., New Delhi.
5. Prime Ministers' Office, South Block, New Delhi.
6. Cabinet Secretariat, New Delhi.
7. UPSC, New Delhi.
8. Election Commission of India, New Delhi.
9. Office of the Comptroller & Auditor General of India, New Delhi.
10. Auditor General of India, Government of India, New Delhi
11. All Officers/Section of Department of Official Language.
12. Director, CHTI, New Delhi.
13. Director, CTB, New Delhi.
14. Director, Commission for Technical & Scientific Terminology, R.K. Puram, West Block, New Delhi.
15. Office of the Parliamentary Committee on Official Language, New Delhi.
16. All Regional Offices(Impl) with the request that the copies are to be circulated in Town Official Language Committee in their jurisdictions.
- ✓ 17. Sr. Technical Director, NIC with the request to upload the O.M. on the website the Department of Official Language.