

File No.11014/19/2026-OL(BBA)(CF No.7469)
GOVERNMENT OF INDIA
MINISTRY OF HOME AFFAIRS
DEPARTMENT OF OFFICIAL LANGUAGE

NDCC-II Building, Jai Singh Road,
New Delhi, Dated : 27.07.2026

OFFICE MEMORANDUM

Subject : Filling up of various posts on deputation/contractual basis in Bhartiya Bhasha Anubhag in the Department of Official Language, Ministry of Home Affairs, New Delhi.

The services of various suitable officers are urgently required for filling up the various post on deputation/contractual basis Bhartiya Bhasha Anubhag of the Department of Official Language, Ministry of Home Affairs. The name of post, number of posts with scale of pay, the qualifications and experience required for the post and other details are given in Annexure-I. The pay of the selected officer will be regulated in accordance with the instruction contained in the Department of Personnel & Training Office Memorandum No. 6/8/2009-Estt.(Pay-II) dated 17th June, 2010, as amended from time to time.

2. It is requested that the application (**in duplicate**) in the enclosed per forma Annexure-II) of suitable, willing and eligible officers and who can be spared immediately on selection may be sent to the undersigned within 60 days from the date of issue of the Office Memorandum or from the date of publication of this Office Memorandum in Employment News/Rozgar Samachar, whichever is later along with the following documents :-

- i. Clear Photostat copies of their ACR/APAR for the last 5 years i.e. 2019-20 to 2023-2024 duly attested by Group "A" Officer.
- ii. Integrity Certificate.
- iii. Certificate confirming that no disciplinary/vigilance case is either pending or being contemplated against the officer.
- iv. A statement showing major or minor penalties, if any, imposed on the applicant during the last 10 years.
- v. Cadre clearance in respect of the applicant.

3. Application received after the closing date or without the photo state copies of ACR/APAR duly attested by a Group "A" Officer or without recommendation of the concerned office or otherwise found incomplete are liable to be rejected. Officers who apply for the post will not be allowed to withdraw their candidature subsequently. While forwarding the applications, it may be verified and certified that particulars furnished by the officer are correct. It may also be confirmed that in the event of selection for appointment, the officer concerned will be immediately relieved of his duties.


(Dinesh Kumar Jha)

Under Secretary to the Govt. of India
Tele: 011-23438263

To,

1. All Ministry/Department of Government of India.
2. The President's Secretariat, New Delhi
3. The Vice President's Secretariat, New Delhi
4. The Prime Minister's Office, New Delhi
5. The Cabinet Secretariat, New Delhi
6. Election Commission of India, New Delhi
7. Lok Sabha/Rajya Sabha Secretariat
8. Union Public Service Commission.
9. Central Vigilance Commission.
10. Comptroller General of India, New Delhi
11. All Officers, Desks and Sections in the Ministry of Home Affairs (proper), Department of Justice and Department of J&K Affairs & Department of Official Language.
12. All Cadre Unit of Ministry of Home Affairs.
13. All State Government & UT's
14. Director(Training/Policy/Technical/Implement), Department of Official Language.
15. Director, Central Hindi Training Institute, New Delhi.
16. Director, Central Translation Bureau, New Delhi.
17. Senior Technical Director, NIC, Department of Official Language, New Delhi for placing this OM on the website of Department of Official Language.



(Dinesh Kumar Jha)

Under Secretary to the Govt. of India