

O.M. No. 12011/1/2000-OL (Impl.-II), dated 14.2.2000

Subject:— Indira Gandhi Official Language Award Scheme for the year 1999-2000 for writing original books in Hindi.

The Indira Gandhi Official Language Award Scheme for writing original books in Hindi was circulated vide O.M. No. II/12013/2/85-OL(A-2), dated the 30th July, 1986 of the Ministry of Home Affairs, Department of Official Language.

2. Under the award scheme, entries are invited for the year 1999-2000.

3. Eligibility:

1. Only those books in Hindi which are original work of the authors are accepted.
2. Translated books are not accepted.
3. The book should be written or published during 01 April, 1999 to 31 March, 2000.
4. For this scheme, the writer of the book should be a working/retired officer/employee of the Central Government in their Ministries/Departments/their attached/subordinate offices, Public Sector Undertakings including Banks, Financial Institutions, Autonomous Bodies, Universities, Educational and Training Institutes under the Central Government. In this connection a certificate in the proforma at Annexure 'B' is required from the author of the book. The authors are advised to ascertain themselves that they are eligible to participate in this scheme.
5. The subject matter of the book should be connected with the official work done/being done by the employee of the said office/organisation.
6. The book has not been adopted as a textbook by any educational or training institute.
7. Authors will furnish a certificate to the effect that the book is their original work and does not violate the copyrights of any other author under the Copyright Act, 1957.

4. Only four entries from each Ministry/Department/Office/Institution, duly recommended in the prescribed Proforma as at Annexure 'C' by the Head of Department/Office should be forwarded to this Department. Four copies of the book invariably be sent with each entry. Retired officers/employees can send their books directly to the Department of Official Language or through the heads of their Department/Office/Organisation in which they worked prior to their retirement.

5. Expert's opinion on each original book, in the prescribed Proforma as at Annexure 'A' should be forwarded to the Department of Official Language. It is imperative that the experts are well versed in Hindi Terminology of the subject concerned as well as they possess sound knowledge of Hindi Language. An expert can be a non-official person such as a retired officer or a working professor etc. of a University/Engineering Institution. Claims regarding honorarium for the evaluation of books, if any, should be submitted to the Administrative Head of the concerned Ministry/Department/Organisation and not to the Department of Official Language.

6. The following prizes will be awarded under this scheme:—

First Prize	Rs. 20,000/-
Second Prize	Rs. 16,000/-
Third Prize	Rs. 10,000/-

The decision regarding prizes is taken by a Committee, which comprises of two non-official members besides the representatives of the Department of Official Language.

7. The Ministries/Departments are requested to circulate this scheme of writing original books in Hindi to all their Attached/Subordinate offices, Undertakings, Nationalised Banks and Financial Institutions, Universities and Educational/ Training Institution under the control of Central Government. Books received under this scheme will neither be returned nor will any interim inquiry be entertained.

8. All entries must reach this Department latest by **30th June, 2000**. Entries received after the prescribed date shall not be entertained.

Directions for the Experts:—

1. The report regarding the book must be fully confidential. The experts are requested to send their recommendations in **SEALED COVER ONLY**.
2. Please mark the following information on the left side of the envelope:
 - (I) 'RECOMMENDATIONS: INDIRA GANDHI OFFICIAL LANGUAGE AWARD';
 - (II) 'TO BE OPENED IN THE MEETING OF EVALUATION COMMITTEE OF THE DEPTT. OF O.L. ONLY';
 - (III) NAME OF THE BOOK;
 - (IV) NAME OF THE EXPERTS;
3. Experts must give their opinion on the points mentioned in the Proforma given below. Though they are free to add other points if they so desire, yet it is imperative that the opinion is given on the points prescribed in the Proforma; otherwise, it will create difficulties in evaluation of the books for the Award.
4. In case of serving officers/employees, the recommendation letter has to be forwarded through the Administrative Head of the concerned Ministry/Department/Organisation to the Department of Official Language.

PROFORMA REGARDING RECOMMENDATION OF BOOKS

1. Name of the Book:
2. Name of the Author:
3. Whether it is the first book in Hindi on the subject matter:
4. Whether the facts expressed in the book are accurate and up-to-date:
5. Whether originality has been maintained on the subject matter:
6. Whether the author's work is endowed with up-to-date conscience and futuristic imagination:
7. Whether the book is useful and interesting for a common reader:
8. Any other relevant opinion:
9. Overall category of the said book:—
 - 'A' 85% above.
 - 'B' 60% to 85%
 - 'C' Below 60%.

Signature of the Expert:

Name:

Full Postal Address with
Telephone Number:

**INDIRA GANDHI OFFICIAL LANGUAGE AWARD SCHEME FOR THE YEAR 1999-2000
FOR WRITING ORIGINAL BOOKS IN HINDI**

1. (a) NAME OF THE AUTHOR:
(b) DESIGNATION/FORMER DESIGNATION:
(c) NAME OF OFFICE/FORMER OFFICE & ADDRESS:
(d) NAME OF CONCERNED MINISTRY/DEPARTMENT:
(e) FULL MAILING ADDRESS OF THE AUTHOR (Including Pin Code):
Phone No. with STD Code/Fax:
2. TITLE OF THE BOOK:
3. SUBJECT MATTER OF THE BOOK:
4. NAME & ADDRESS OF THE PUBLISHER:
5. YEAR OF PUBLICATION:
6. DATE ON WHICH THE WRITING WORK WAS CONCLUDED (MONTH-YEAR):
7. I _____ Son/Daughter of Sh. _____ have been working as _____ (designation) in the Office of _____ during 01 April, 1999 to 31 March, 2000 *OR have retired as _____ (designation) on _____ (date of retirement) from the Office of _____ hereby certify that:—
 - (1) The book is my original work and does not violate the copyrights of any other author under the Copyright Act, 1957.
 - (2) The said book has been written or published during April, 1999 to March, 2000.
 - (3) The subject of my said book is connected with my official work.

Dated:

Signature of the Writer

(*Strike out, which is not applicable)

ANNEXURE 'C'

**ATTESTATION & RECOMMENDATION MADE BY THE MINISTRY/DEPARTMENT/
ATTACHED/SUBORDINATE OFFICES ETC.**

The above mentioned work has been found suitable and is hereby recommended on the basis of the facts and relevant records submitted by the writer for considering it for Indira Gandhi Official Language Award for the year 1999-2000 for writing original books in Hindi.

2. This is the first/second/third/fourth book recommended by this Ministry/Department/Office for the year 1999-2000 so far.

3. The above mentioned book has not been recommended earlier under Indira Gandhi Award Scheme for writing original books in Hindi.

Date:

Sign. of Chairman, Official Language
Implementation Committee:
Name:
Designation:
Ministry/Deptt./Office/Instt.:
Phone No.: