

Manual 12

**Directory of Officials of Department of official language (Headquarter)
[Section 4(1)(b)(xii)]**

Name	Designation	Phone / Fax / Resi. No.	Email	Office Address
Prabhas Kumar Jha, IAS	Secretary	011-23438266, 011-23438267 (Office)	secy-ol@nic.in	NDCC-II Bhawan, 'A' Wing 3rd Floor, Jai Singh Road New Delhi - 110001
Dr. Bipin Behari	Joint Secretary	011-23438130 (Office)	jsol@nic.in	NDCC-II Bhawan, 'B' Wing 4th Floor, Jai Singh Road New Delhi - 110001
Sandeep Arya	Director (Technical/ Implementation/ Admin.)	011-23438129 (Office)	dir-tech@nic.in	NDCC-II Bhawan, B- Wing 4th Floor, Jai Singh Road New Delhi - 110001
Manjula Saxena	Deputy Secretary (Research/ Complaint)	011-23438155 (Office) 011-26169715 (Residence)	manjula.saxena@nic. in	NDCC-II (New Delhi Citi Centre) Bhawan, 'B' Wing 4th Floor, Jai Singh Road New Delhi - 110001

Name	Designation	Phone / Fax / Resi. No.	Email	Office Address
Kavita Handa	Sr. P.P.S. to Secretary	011-23438266 (Office) 9717179936 (Residence)	kavita.handa@nic.in	NDCC-II (New Delhi Citi Centre) Bhawan, 'A' Wing 3rd Floor, Jai Singh Road New Delhi - 110001
Dr. Shri Prakash Shukla	Joint Director (Policy/Patrika/Training/CTB)	011-23438250 (Office) 9990200841 (Residence)	shukla.sp@nic.in	NDCC-II (New Delhi Citi Centre) Bhawan, 'B' Wing 4th Floor, Jai Singh Road New Delhi - 110001
Shri B.L. Meena	Deputy Secretary (Budget/Service)	011-23438002 (Office) 011-46579322 (Residence)	bl.meena81@nic.in	NDCC - II Bhawan, 4th Floor, B-Wing, Jai Singh Road, New Delhi - 110001
Shri A.K. Singh	Under Secretary (Implementation-II/Technical)	011-23438150 (Office)	arunk.singh@nic.in	NDCC-II (New Delhi Citi Centre) Bhawan, 'B' Wing 4th Floor, Jai Singh Road New Delhi - 110001

Name	Designation	Phone / Fax / Resi. No.	Email	Office Address
Shri R. L . Meena	Under Secretary (Implementation-I)	011-23438137 (Office)	rl.meena17@nic.in	NDCC-II (New Delhi Citi Centre) Bhawan, 'B' Wing 4th Floor, Jai Singh Road New Delhi - 110001
Shri Neh Srivastava	Under Secretary (CTB/)	011-23438018 (Office) 9871835900 (Residence)	nsrivastava@nic.in	NDCC-II (New Delhi Citi Centre) Bhawan, 'B' Wing 4th Floor, Jai Singh Road New Delhi - 110001
Shri Tara Chand	PPS	011-23438266 (Office)	secy-ol@nic.in	NDCC-II (New Delhi Citi Centre) Bhawan, 'A' Wing 3rd Floor, Jai Singh Road New Delhi - 110001
Shri Ved Prakash Meena	Assistant Director (Research)	011-23438137 (Office) 9785939666 (Residence)	vp.meena@nic.in	NDCC-II (New Delhi Citi Centre) Bhawan, 'B' Wing 4th Floor, Jai Singh Road New Delhi - 110001

Name	Designation	Phone / Fax / Resi. No.	Email	Office Address
Shri O.P. Singh	Section Officer (Budget)	011-23438150 (Office) 9868972721 (Residence)	opsingh.rth@nic.in	NDCC-II (New Delhi Citi Centre) Bhawan, 'B' Wing 4th Floor, Jai Singh Road New Delhi- 110001
Shri S.R. Meena	Section Officer (Implementation-I)	011-23438148 (Office) 9540051721 (Residence)	sibbomeena@gov.in	NDCC-II (New Delhi Citi Centre) Bhawan, 'B' Wing 4th Floor, Jai Singh Road New Delhi - 110001
Shri Sat Pal	Section Officer (Admin)	011-23438126 (Office) 9971407828 (Residence)	sat.pal61@nic.in	NDCC-II (New Delhi Citi Centre) Bhawan, 'B' Wing 4th Floor, Jai Singh Road New Delhi - 110001
Smt. Madhubala Juneja	Section Officer (Service)	011-23438125 (Office)	mb.juneja61@nic.in	NDCC-II (New Delhi Citi Centre) Bhawan, 'B' Wing 4th Floor, Jai Singh Road New Delhi - 110001

Name	Designation	Phone / Fax / Resi. No.	Email	Office Address
Smt. Sunita Madan	PS	011-23438155 (Office)	sunita.madan40@nic.in	NDCC-II (New Delhi Citi Centre) Bhawan, 'B' Wing 4th Floor, Jai Singh Road New Delhi - 110001
Shri Rakesh Sharma	PS	011-23438129 (Office) 9868538530 (Residence)	rakesh.sharma60@nic.in	NDCC-II (New Delhi Citi Centre) Bhawan, 'B' Wing 4th Floor, Jai Singh Road New Delhi - 110001
Shri Jitender Mohan	Research Officer (Implementation-II)	011-23438143 (Office) 9868559430 (Residence)	jitender.mohan11@nic.in	NDCC-II (New Delhi Citi Centre) Bhawan, 'B' Wing 4th Floor, Jai Singh Road New Delhi - 110001
Dr. Dhanesh Dwivedi	Sub Editor (Patrika)	011-23438159 (Office) 9560706305 (Residence)	dhanesh.dwivedi@gov.in	NDCC-II (New Delhi Citi Centre) Bhawan, 'B' Wing 4th Floor, Jai Singh Road New Delhi - 110001

NIC's Wing

Name	Designation	Phone / Fax / Resi. No.	Email	Office Address
Shri Kewal Krishan	Senior Technical Director (NIC)	011-23438178 (Office) 9810031413 (Residence)	kewal.krishan@nic.in	NDCC-II (New Delhi Citi Centre) Bhawan, 'B' Wing 4th Floor, Jai Singh Road New Delhi - 110001
Shri Nagendra Singh	Senior Technical Director (NIC)	011-23438178 (Office) 9971008888 (Residence)	singh.n@nic.in	NDCC-II Bhawan, 'B' Wing 4th Floor, Jai Singh Road New Delhi - 110001

Central Hindi Training Institute

Name	Designation	Phone / Fax / Resi. No.	Email	Office Address
Dr. J.P. Kardam	Director	011-24361852 (Office) 24361852 (Fax) 9871216298 (Residence)	dirchti-dol@nic.in	7th Floor, Pandit Deen Dayal Antyoday Bhawan (Paryavaran Bhawan), C.G.O. Complex, Lodhi Road, New Delhi - 110003
Shri Ram Narayan Saroj	Joint Director	011-24364120, 24364119 (Office) 9874836219 (Residence)	jdlang-cti-dol@nic.in	7th Floor, Pandit Deen Dayal Antyoday Bhawan (Paryavaran Bhawan), C.G.O. Complex, Lodhi Road, New Delhi - 110003

Name	Designation	Phone / Fax / Resi. No.	Email	Office Address
Ms Poonam Oswal	Deputy Director (Sansthan & Typing Correspondence)	011-23018740 (Office) 23018740 (Fax) 9540675338 (Residence)	ddtc-cti-dol@nic.in	7th Floor, Pandit Deen Dayal Antyoday Bhawan (Paryavaran Bhawan), C.G.O. Complex, Lodhi Road, New Delhi - 110003
Shri Narender Kumar Prasad	Assistant Director (Typing / Stenography)	011-24366821, 24364119 (Office) 9910710827 (Residence)	adratscti-dol@nic.in	7th Floor, Pandit Deen Dayal Antyoday Bhawan (Paryavaran Bhawan), C.G.O. Complex, Lodhi Road, New Delhi - 110003
Dr. Daljit Kaur	Assistant Director (Language)	01124368158,01124364119 (Office) 8447854702 (Residence)	adralangcti-dol@nic.in	7th Floor, Pandit Deen Dayal Antyoday Bhawan (Paryavaran Bhawan), C.G.O. Complex, New Delhi - 110003
Shri Karan Singh	Assistant Director	011-24366794, 24364119 (Office) 9716101069 (Residence)	adhqcti-dol@nic.in	7th Floor, Pandit Deen Dayal Antyoday Bhawan (Paryavaran Bhawan), C.G.O. Complex, Lodhi Road, New Delhi - 110003

Hindi Teaching Scheme (Central-North)

Name	Designation	Phone / Fax / Resi. No.	Email	Office Address
Smt. Veena Sharma	Deputy Director (Middle North)	011-26175246 (Office) 26191572 (Fax) 9868347330 (Residence)	ddhts-nc-dol@nic.in	Level-6, East Block-7, Sector-1, R.K.Puram, New Delhi - 110022
Shri Sant Ram	Deputy Director (Typing/Shorthand)	011-26173775 (Office) 8860402261 (Residence)	ddts-hts-nc-dol@nic.in	Level-6, East Block-7, Sector-1, R.K.Puram, New Delhi - 110022

Hindi Teaching Scheme (West)

Name	Designation	Phone / Fax / Resi. No.	Email	Office Address
Dr. B.N. Jha	Deputy Director	9522-27572705 (Office) 9522-27565417 (Fax) 9769367026 (Residence)	ddhts-west-dol@nic.in	Kendriya Sadan, C-Wing, 6th Floor, Sec-10, C.B.D., Belapur, Navi Mumbai - 400614

Hindi Teaching Scheme (East)

Name	Designation	Phone / Fax / Resi. No.	Email	Office Address
Smt. Damodar Godd	Deputy Director	033-22870793 (Office) 033-22874053 (Fax) 9899626516 (Residence)	ddhts-east-dol@nic.in	234/4, Nijam Palace Complex, 18th floor, Acharya Jagdish Chandra Bose Road, Kolkata - 700020

Hindi Teaching Scheme (South)

Name	Designation	Phone / Fax / Resi. No.	Email	Office Address
Shri Ranvir Singh	Assistant Director	044-24919096 (Office) 044-24915466 (Fax) 9884128203 (Residence)	ddhts-south-dol@nic.in	E-Wing, C-Block, Besent Nagar, Chennai - 600090

Hindi Teaching Scheme (North-East)

Name	Designation	Phone / Fax / Resi. No.	Email	Office Address
Smt. Kamlesh Bajaj	Deputy Director	0361-2675661 (Office) 0361-2676879 (Fax) 9435574260 (Residence)	ddhts-ne-dol@nic.in	N.F. Railway Hqs. Complex, Maligaon, Guwahati - 781011

Hindi Teaching Scheme (Exam.)

Name	Designation	Phone / Fax / Resi. No.	Email	Office Address
Smt. Suman Lal	Deputy Director	011-26175176 (Office) 011-26162093 (Fax) 9868105035 (Residence)	ddhts-exam-dol@nic.in	Level-6, East Block-7, Sector-1, R.K.Puram, New Delhi - 110022