

O.M. No. 13035/2/96-O.L. (Policy & Coord.), dated 12.6.1996

Subject:— Minimum qualification regarding language for Translators.

In order to comply with the constitutional provisions regarding Official Language Hindi, Official Languages Act, 1963, Official Language Rules, 1976 and orders issued thereunder from time to time, Hindi posts of various categories have been created in the Ministries/Departments of Central Government, their attached and subordinate offices, nationalised banks and Public Sector Undertakings. One of the posts is that of a Translator. It is compulsory for a Translator to possess knowledge of Hindi and English at least at Graduation level, so that he can discharge his duties efficiently. In consultation with the Department of Official Language, the Department of Personnel and Training has already issued model recruitment rules for Translators and Hindi Officers. Even in these rules the minimum qualification prescribed for translators is not less than Graduation.

2. It has been brought to the notice of the Department of Official Language that in some of the Central Government Offices/Undertakings, persons having qualifications lower than that of Graduation level have been appointed as Translator(s). This is improper. Therefore, all the Ministries/Departments of Central Government are requested to ensure that the Translators to be appointed in their attached/subordinate offices, nationalised banks, undertakings etc. possess knowledge of Hindi and English languages at least at Graduation level. While formulating Recruitment Rules for Hindi posts, the Model Recruitment Rules issued by the Department of Personnel and Training in this regard may please be adhered to.