

**O.M. No. 13035/4/88-OL (C), dated 12.7.1988**

**Subject:—** Creation of posts for implementation of Official Language Policy.

Attention of all the Ministries/Departments is invited to the Ministry of Finance, Deptt. of Expenditure O.M. No. 10(4)-E(Coord)/85, dated 8th June, 1988. According to Sr. No. 8 of annexure to this O.M., the proposals for sanction of posts required for implementation of Official Language Policy as per the guidelines framed and issued in this regard by the Department of Official Language in consultation with the Ministry of Finance can be approved by the Secretaries of the Administrative Ministries in consultation with their Financial Advisers.

2. In this connection, attention, is invited to the following Office Memoranda issued by the Department of Official Language, wherein guidelines in this regard were issued in consultation with the Ministry of Finance:—

1. O.M. No. 13035/3/80-OL(C), dated 27th April, 1981—regarding creation of minimum number of Hindi posts.
2. O.M. No. 13017/1/81-OL(C), dated 13-4-1987—norms regarding posts of Translators and Veters.
3. O.M. No. 11034/9/74-OL(unit), dated 10-1-1975—norms pertaining to quantum of work to be done by Hindi Typists and Comparers.

A copy each of the aforesaid Office Memoranda is attached for ready reference.