

**O.M. No. 12024/2/92-OL (B-II), dated 21.7.1992**

**Subject:—** Recommendations made in the fourth part of the report of the Committee of Parliament on Official Language—  
Constitution of the Official Language Implementation Committees and their meetings.

The undersigned, on the subject mentioned above is directed to say that the committee of Parliament on Official language in the fourth part of its report, has recommended that Official Language Implementation Committee, essentially be constituted in all the big or small offices irrespective of the fact whether the number of staff working therein is more or less than 25, and the Head of the office be nominated as its Chairman. The decision of the Government accepting the recommendations of the Committee, has been intimated to all vide Resolution No. 12019/10/91-OL (Int.) dated 18.1.1992 of the Department of Official Language.

2. The matter regarding constitution of the Official Language Implementation Committees was clarified by the Ministry of Home Affairs, *vide* its O.M. No. 11015/26/73-OL dated 29.1.74 that in the offices, where the staff working therein is 25 or more than 25, excluding Group 'D' employees, Official Language Implementation Committees be constituted and whether these Committees be constituted in other offices, it was left with the Ministries/Departments concerned to take decision themselves.

3. In the perspective of the above recommendation of the Committee now it is essential for all the Ministries/Departments that the Official Language Implementation Committee be constituted in every small and big office, irrespective of the fact whether the number of staff working therein is more or less than 25 and the Head of the office be nominated as its Chairman.

4. The Committee had also recommended that at least Six meetings of the O.L.I.C. so constituted in each office should be organized during a year. It was not considered feasible and therefore, this recommendation was not accepted. However, all the Ministries/Departments are required to ensure convening invariably, four meetings of the Official Language Implementation Committee regularly, one each in a quarter, during a year in their Ministries/Departments as well as in all their attached and subordinate offices etc.

5. It is also requested that all the Ministries/Departments may bring the above mentioned informations to the notice of all their attached/subordinate offices/undertakings/corporations etc. for compliance thereof. Directives issued in this regard may also be endorsed to this Department.