

O.M. No. 12024/2/92-O.L. (B-II), dated 6th April, 1992

Subject:— Recommendations made in the part IV of the report of the Committee of Parliament on Official Language-

Ensuring compliance of section 3(3) of the Official Languages Act, 1963.

The undersigned is directed to say that the Committee of Parliament on Official Language has recommended in part IV of its report that full compliance of section 3(3) of the Official Languages Act, 1963 may be ensured in Ministries/

Departments and their Attached/Subordinate Offices/Corporations etc. and for this, an expeditious action may be taken on

the recommendations regarding provision of such facilities as mentioned in part I of its report and to appoint officers and

staff as per the norms laid down by the Department of Official Language. The recommendation has been accepted and the

decision of the Government has been communicated to all the Ministries/Departments *vide* this Department's Resolution

No. 12019/10/91-O.L. (Imp.) dt. 28.1.1992.

2. With a view to ensuring compliance of section 3(3) of the Official Language Act, Department of Official Language,

while issuing the Office Memorandum No. 12024/10/90-(B-2) dt. 26th June, 1990, has requested all the Ministries/Departments

etc. to issue all the documents falling under section 3(3), bilingually *i.e.* in Hindi and English simultaneously.

3. In view of the above recommendation of the Committee of Parliament on Official Language, all Ministries/Departments

are again requested to ensure compliance of section 3(3) of the Official Language Act, 1963. All documents falling under

section 3(3) should be issued in bilingual form only and while issuing such documents, it should be kept in view that the

Hindi version is to be placed above/before the English version. The officer signing the documents coming under section 3(3) shall be responsible for ensuring that these documents are prepared and issued in bilingual form.

4. Ministries/Departments are requested to bring the above points to the notice of all the Attached/Subordinate Offices/Undertakings/Corporations etc. under their control for compliance. Copies of the directions issued in this regard

may be sent to this department also.